**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, May 21st, 2018 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

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| Bienville- Vacant | Bossier- George Sewell-P | Caddo-Njeri Camara-P | Claiborne-Jamie Lennard-A |
| DeSoto- Fletcher Carter-P | Natchitoches- Vacant | Red River-Wanda Brock- By Phone | Sabine-Marcelle Slaughter-P |
| Webster-Ora Rice-P | Gov. Appointee-Vacant | Gov.- Reece Middleton-P | Gov. Appointee-vacant |
| Staff ED-D. Efferson-P |  |  |  |
| Guests-  Duane Ebarb-P |  |  |  |

**Called to order at 5:44pm**

**Invocation by Ora Rice**

**Pledge of Allegiance Njeri Camara**

**Welcome & Introductions by President Camara**

**Roll Call**

**Approval of Agenda, moved by Fletcher Carter and seconded by Marcelle Slaughter, motion carried.**

**Approval of the Minutes for April 16, 2018, moved by Reece Middleton, seconded by Fletcher Carter, motion carried.**

**Guest and Public Comments- none**

**Agenda Items for Discussion/Action:**

**New Business**

1. **Executive Limitations-Marcelle Slaughter moved to accept the ED Report as in compliance with the Governance Policy Manual, seconded by George Sewell, motion carried.**
2. **Financial Condition & Activities Page 7**
3. **Communication and Support to the Board - Page 14**
4. **Emergency ED Succession Page 12**
5. **Governance Process**
6. **Chairpersons Role Page 18-Reece Middleton moved to accept the current policy, seconded by Fletcher Carter, motion carried.**
7. **Board Member’s Code of Conduct and Conflict of Interest Page 19-23-George Sewell moved to accept the Board Member’s Code of Conduct, seconded by Marcelle Slaughter, motion carried.**

**Board Business**

1. **Complete of Annual Conflict of Interest Forms**
2. **Complete Online Annual Ethics Training Before Next Meeting**

**Log in at** [**https://laethics.net/EthicsTraining/login.aspx**](https://laethics.net/EthicsTraining/login.aspx)

1. **Complete Annual Financial Disclosure Statement Before Next Meeting**

**Form 417 is Tier 2.1 at** [**http://ethics.la.gov/PersonalFinancial.aspx**](http://ethics.la.gov/PersonalFinancial.aspx)

1. **Summarize HSIC Annual Board Meeting on April 19th, 2018**
2. **Appoint a Nominating Committee for Slate of Officers-discussion was held, Reece Middleton moved to accept the current slate of officers, seconded by Marcelle Slaughter, motion carried.**
3. **Review Board Monitoring Summary Report for April 2018**
4. **Complete May Board Compliance Monitoring Tool**
5. **Set Next Meeting Date: Monday, June 18th, @ 5:30 proposed for Regular Board Meeting**

**Announcements/Acknowledgements**

**Adjournment-Moved by George Sewell and seconded by Marcelle Slaughter.**